



## PARENT/ GUARDIAN'S ACKNOWLEDGEMENT

I have no objection to my child/ward being admitted to the course conducted by Ngee Ann Polytechnic.

### Personal Data Policy

I have read and understood the declarations made by my child/ward and give my consent to Ngee Ann Polytechnic to collect and keep my child/ward's personal data and academic results (obtained either directly or indirectly through other public agencies or educational institutions). The data may include, but is not limited to, personal particulars, family data, assessment records, special needs and medical information, sound, video or CCTV recordings, etc.

The data could be used, both during my child/ward's enrolment with Ngee Ann Polytechnic and after, for the following purposes:

- i) To facilitate the execution of activities by the Polytechnic in dispensing its duties in administrative matters and to monitor my child/ward's academic progress.
- ii) For statistical compilations and analysis;
- iii) For communications such as e-mail, SMS, letters and surveys.
- iv) To ensure the safety and welfare of its staff/students, which will include judicious release of information to staff who are charged with monitoring and caring for students.
- v) For campus security purposes and/or to regulate student discipline or behaviour, including compliance with any applicable rules, laws and regulations, codes of practice or guidelines or to assist in law enforcement and investigations by relevant authorities/law enforcement agencies.
- vi) For publication in areas that is customary by educational institutions such as award of prizes.
- vii) To enrol my child/ward as an alumni of the Polytechnic upon graduation.
- viii) Any other purposes beneficial to students and graduates.

I have read, understood and consent to the Privacy Statement at [www.np.edu.sg/privacy-statement](http://www.np.edu.sg/privacy-statement) (as updated from time to time). I understand that my child/ward's personal and academic data may be shared with other Government agencies, non-Government agencies which have been authorised to carry out specific Government services, or other educational institutions (unless such sharing is prohibited by legislation) so as to serve my child/ward in a most efficient way to facilitate the progression of his/her academic pursuits or for Education and Career Guidance.



Visit [www.np.edu.sg/privacy-statement](http://www.np.edu.sg/privacy-statement)  
Or scan the code for the full details of our privacy policy

### Polytechnic Rules and Regulations

At Ngee Ann Polytechnic, we seek to inculcate good values in our students and we take good behaviour seriously. When a student enrolls at our polytechnic, it is important that they have due regard for our rules, regulations, code and policies in order to provide a safe and conducive environment for our students to explore and learn.

### Intellectual Property (IP)

Our students have opportunities to make original creations and discoveries as part of their polytechnic journey. We are committed to creating a culture of entrepreneurship, and recognise the importance of intellectual autonomy. Our students are recognised as owners of any Intellectual property (IP) they produce while registered as a student with us. At the same time, we hold a continuing, royalty-free and non-commercial right to use this IP worldwide for educational, publicity and teaching purposes so that we can enrich the learning of other students.



Visit [www.np.edu.sg/student\\_ip](http://www.np.edu.sg/student_ip)  
Or scan the code for the full details of our IP policy

**Student Life**

While we take seriously our commitment to health and safety, all members of the Ngee Ann Polytechnic community have a responsibility to take reasonable care of themselves and others around them. We expect that our students abide by all polytechnic directives and make safety their top priority.

Student Name : \_\_\_\_\_

Student ID : \_\_\_\_\_

Course : \_\_\_\_\_

\_\_\_\_\_  
Name of Parent/ Legal Guardian

\_\_\_\_\_  
Signature of Parent/ Legal Guardian

\_\_\_\_\_  
Date

*(To be completed by parent/ legal guardian of student below 21 years old as at 2 Jan in the year of polytechnic admission)*

*\*Please delete where inapplicable*