

## Database Format submission for Photo image :

Jpg image parameter ranges that will be accepted within the database record are:

The recommended printed photo will be at least 300 dpi. The available patron image shall be passport photo size (i.e. 35 mm wide x 45 mm high without border). Actual printed image size shall be adjustable by the card template used at the time of printing.

The aspect ratio of supplied images shall be 3 units wide X 4 units high. A range of 300 to 600 pixels wide and 400 to 800 pixels high will be accepted, while maintaining the aspect ratio of 0.75.

Image data must be provided in 24 bit colour, jpg format with file size below 150kb (embedded in database if coming from tertiary institutions).

The photo of student should:

1. Be taken full face without headgear, unless it is habitually worn in accordance with religious or racial custom. The headgear or hair should not hide the student's facial features;
2. Be taken against a plain background;
3. Presents the full head from top of hair to bottom of chin and center the head within the frame.

Samples of acceptable photos:



Female student



Male Student

## Database Format submission for Photo image :

Samples of unacceptable photos:



Not a plain background



Improper resolution and colour



Wearing a headgear



Not full face – from chin to crown



Improper facial image size



Improper contrast and brightness