NGEE ANN POLYTECHNIC
APPLICATION FORM FOR FOREIGN LANGUAGE GRANT

Application for the Foreign Language Course Grant opens at the start of each semester. Students need to submit a new application each semester to be considered for the grant. Application forms can be obtained from Student Services Office, Block 4 #01-07. The amount awarded for the grant will be $160.50 (including GST).

All applications must be duly completed and submitted to the Student Services Office, Block 4 #01-07 by 28 October 2011. These must be supported by the required documents stated below. Late applications will NOT be entertained.

Eligibility
All full time students with a gross monthly household income of below $1,500.

Instructions
Please note that students who fail or withdraw from the course, who do not meet the required attendance or display poor attitude for the course will have their grant withdrawn. Students are then required to refund the full amount of the grant to NP.

Required Supporting Documents

1. Photocopies of NRICs of all family members declared in the application (including the applicant)
2. Photocopies of student card of siblings who are in tertiary education
3. Photocopies of payslip / Income Tax / Employer’s Letter for family members who are working. Please provide the previous payslips for the previous 3 months if the pay varies.
4. CPF contribution history for the previous 3 months and Income Declaration form for family members who are currently not working
5. Any other relevant documents to support your application.

Codes

Type of Housing
1. 1 room flat
2. 2 room flat
3. 3 room flat
4. 4 room flat
5. 5 room flat
6. Executive Apartments / Condominiums
7. Semi-detached / Terrace House
8. Others: Please specify
(I) Student Particulars

Name: ___________________________________________  Student No. __________

NRIC/ FIN No. : ___________________________  Citizenship: S’porean / PR / Others: __________

Address: ____________________________________________________________________________

Contact No. : ___________________ (Mobile) __________________ (Home)  Email Address:_________

(II) Academic & Co-Curricular Activities

Course of Studies: Diploma In ___________________________________________________________

Level of Study (Please circle) :  Year 1.1 / 1.2 / 2.1 / 2.2 / 3.1 / 3.2

Have you repeated any modules in the previous years? □ Yes □ No

If you are among the top 3 overall outstanding students in your course in the February and/or September examination, please circle below:

Feb 20____ (1st / 2nd / 3rd)*

Sept 20____ (1st / 2nd / 3rd)*  *Please attach certificate

(III) Part Time Employment

If you are currently working part-time (including tuition), please state:

Job Held: ____________________________  Place of work: ________________________________

No. of Hours worked per week: ___________  Salary Per Month: __________________________

(IV) Financial Aid

Are you in receipt of one or more of the following in this year: (Please circle Yes or No)

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<tr>
<th>Scheme</th>
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<td>CPF Approved Education Scheme</td>
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<td>Tuition Fee Loan Scheme</td>
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<td>MENDAKI Tertiary Education Fee Subsidy Scheme</td>
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<td>Government Study Loan</td>
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If yes, please specify award and amount: ____________________________________________
## (V) Family Particulars

### Particulars of All Family Members (Including Married Siblings)

<table>
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<tr>
<th>S/N</th>
<th>Name</th>
<th>Age</th>
<th>Relationship</th>
<th>Marital Status</th>
<th>Occupation</th>
<th>Staying with Applicant (Y/N)</th>
<th>Gross Monthly Income ($)</th>
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**Total Gross Household Income** $

No. of members living in the same household (including applicant): ________________

Type of Housing*: __________________________ Housing Ownership: Rented / Purchased

*Please refer to codes on pg. 1

### Declaration of Applicant

The Polytechnic reserves the right to demand that award recipients return the awards disbursed should the recipient:

- Withdraw from and/or have poor attendance for the class
- Fail to obtain a pass in the module; or
- Intentionally mislead or withhold information about his or her relevant family income or receipt of other forms of financial assistance from Ngee Ann Polytechnic at the point of application; or
- Engage in false declaration of information such as income and number of members in the family or other pertinent information required for the assessment of award; or
- Falsify proof of income documents

By submitting this application, I hereby give my consent to Ngee Ann Polytechnic to provide all information as well as my academic data to relevant agencies, such as MOE and donors, for the purpose of this application.

_____________________________  _______________________
Signature of Applicant Date