

OUR MISSION

Nurturing enterprising professionals for the economy through education and training

OUR VISION

Connecting Minds, Unlocking Talents and Creating Value

OUR VALUES

We are guided by these commitments:

- Valuing Our People
- Upholding Quality & Excellence
- Fostering Innovation & Enterprise
- Serving Our Community & Society

OUR QUALITY POLICY

We are committed to total organisational excellence through creativity, innovation and continuous improvement in our systems, processes and services

We constantly anticipate and aim to exceed our customer's expectations and requirements

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PRINCIPAL'S MESSAGE



Dear student,

At Ngee Ann Polytechnic, our diploma courses and learning environment have been radically transformed to keep pace with the needs and aspirations of our students.

Today, our polytechnic offers a total of 42 Diplomas – with the recent introduction of three new courses in these growing niche sectors: Business & Social Enterprise, Enterprise IT Systems, and International Supply Chain Management. We also offer several part-time courses to cater to a wide range of interests and industry needs.

Over the years, Ngee Ann Polytechnic has earned a strong reputation for providing a first-class education. After all, we have spearheaded a broad-based curriculum that offers nearly 100 cross-disciplinary electives, as well as a revolutionary mobile e-learning system.

You can also benefit from our new School of Engineering programme, which has been transformed to offer more flexibility and choices. This means you may now take up a range of non-engineering options that include Business Management and Entrepreneurship, to give you a running start in your future career.

Life at Ngee Ann is dynamic as well as rich in applied learning opportunities and valuable industrial exposure. Overseas stints and a wide spectrum of Co-curricular Activities will broaden your horizon, while caring and experienced lecturers will cultivate your entrepreneurial spirit and polish your leadership skills. There are more than 193 scholarships for the high-achievers. For those in need, numerous bursaries and financial schemes are well in place.

This prospectus is a useful introduction to the unique Ngee Ann learning experience. I hope it will help you understand better why, at Ngee Ann, we offer That Something Xtra.

Chia Mia Chiang
Principal



ABOUT Ngee ANN

Expect that something Xtra at Ngee Ann Polytechnic (NP).

Set up in 1963 as Ngee Ann College with only 116 students, NP has grown in leaps and bounds in the span of more than 40 years. Today, it is an institution of choice in Singapore. Currently, there are about 15,000 full-time students, 1,323 part-time students and a vibrant alumni community of about 103,500.

NP offers a total of 42 full-time diploma courses through its eight academic schools:

- School of Business & Accountancy
- School of Engineering
- School of Film & Media Studies
- School of Health Sciences
- School of Humanities
- School of InfoComm Technology
- School of Interdisciplinary Studies
- School of Life Sciences & Chemical Technology

Ngee Ann students enjoy a holistic education, thanks to a *broad-based* and *multidisciplinary* approach that equips them with skills beyond their core disciplines. This approach is realised through the offer of almost 100 *interdisciplinary studies* electives, which make up 20 to 25 per cent of a student's curriculum. These electives fall under the categories of Communication, Entrepreneurship, Life Skills, Media & the Arts, and Science & Technology.

Learning takes place amid a caring and conducive environment with excellent facilities. Students get to learn in a totally wireless campus and enjoy hands-on learning in state-of-the-art facilities – from broadcast, production, multimedia and animation studios to research laboratories and technology centres.

The polytechnic also complements this learning with *industry-based projects* and *workplace internships* that are core to every student's education. Typically, an NP student will have job attachments lasting between six weeks and six months. Unique to Ngee Ann, is the feature that every student will also have the opportunity to enjoy at least one *overseas stint* through work attachments, exchange programmes or community service trips.

Ngee Ann also nurtures students' innovative spirit and hones their skill sets in collaboration with *industry partners*. NP continues to nurture relationships with strategic partners like the Agency for Science, Technology and Research (A*Star), National Instruments, Sun Microsystems and Symbol Technologies, which give students extensive exposure to research, development and commercialisation and cutting-edge software.

To this end, Ngee Ann's new *Centres of Innovation (COIs)* – in Environmental & Water Technology, Marine & Offshore Technology, and Photonics & Nanotechnology – not only gives small and medium enterprises a leg up by offering NP's strong technology development and application capabilities, but crucially, they allow our students to enhance their educational experience through collaborative work, research and industry attachment.

At NP, acquiring industry and professional exposure must be coupled with strength of character. To this end, in addition to the numerous – overseas and local – community service trips or projects, Ngee Ann offers more than 100 *student clubs and societies* to enrich every student's heart, mind and soul.

Ngee Ann's campus is conveniently located and well served by public buses from around the island. The campus is also accessible by Mass Rapid Transit train stations at Clementi and Dover, and connecting bus services. There are also free shuttle services from Clementi, Hougang, Tampines and Woodlands bus interchanges, during the semester.

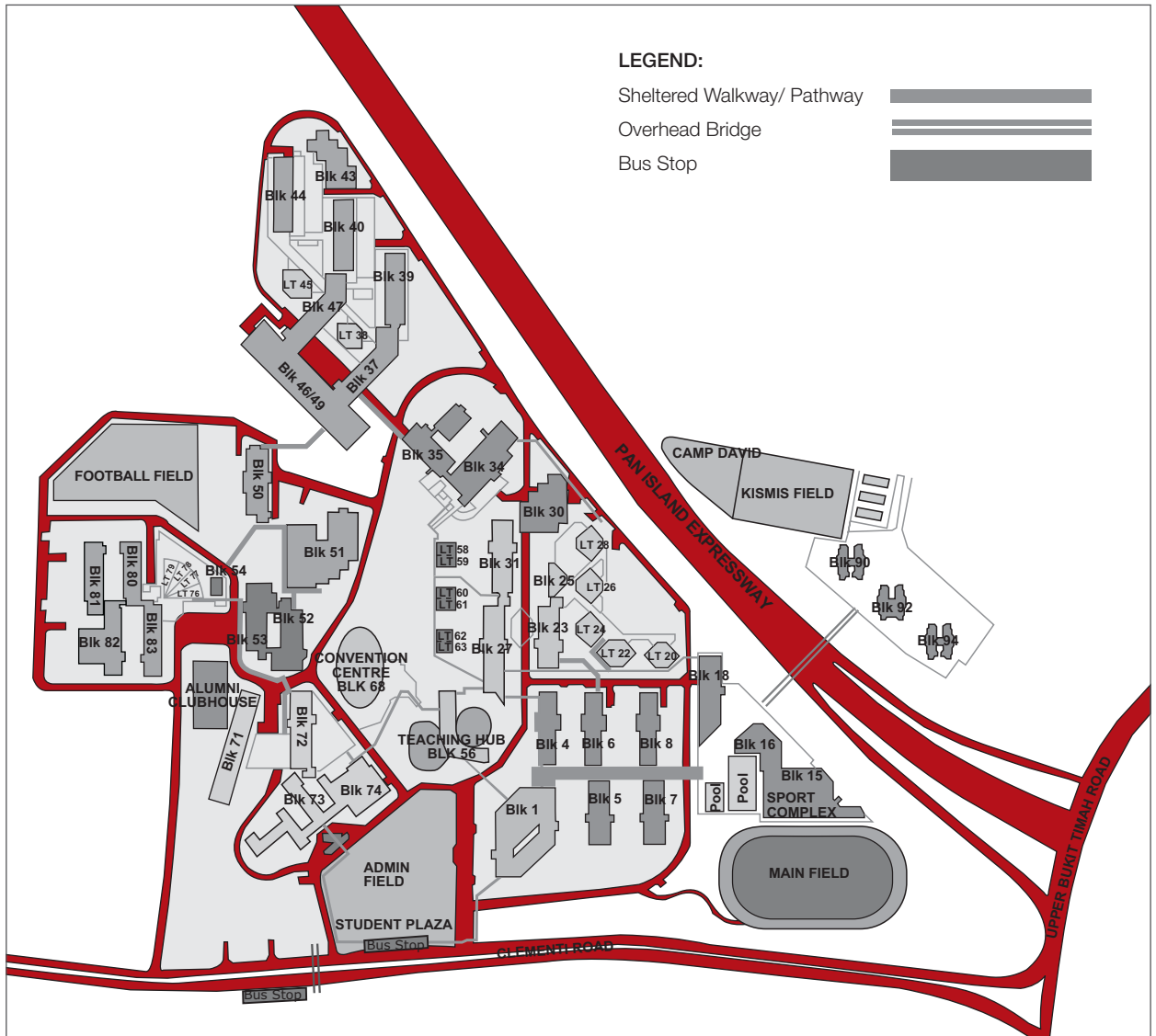
CORPORATE AWARDS

In our drive to provide a rich and holistic learning experience for students, Ngee Ann Polytechnic strives constantly for organisational excellence. In recognition of our efforts, the Polytechnic has received the following awards:

- **Public Service Award for Organisational Excellence**, conferred by the Managing for Excellence Office, recognises public service organisations that have attained key milestones in their journey towards organisational excellence. The award is the premier organisational excellence award in the Public Service, given to organisations that have attained the Singapore Quality Class standard, ISO 9001 certification and the People Developer Standard. The Public Service Award for Organisational Excellence is presented every three years and Ngee Ann last received it in FY 2004
- **Singapore Quality Class Award** is a certification administered by SPRING Singapore for meeting the overall business excellence standard based on an internationally benchmarked business excellence framework. The award is a fitting recognition of NP's track record as a forward-looking, responsive, dynamic and customer-oriented organisation.
- **People Developer Award** is the certification administered by SPRING Singapore in recognition of the Polytechnic's commitment to bring out the best in its people to achieve institutional results.
- **ISO 9001:2000 accreditation** is the universally recognised international certification that endorses NP's systems and processes for innovation and the delivery of a quality education.



CAMPUS MAP & CONTACT INFORMATION



General Information

Address : Ngee Ann Polytechnic
535 Clementi Road
Singapore 599489

Tel : +65 6466 6555

Fax : +65 6468 7326

Email : np-csc@np.edu.sg

Website : www.np.edu.sg

Bus services : 52, 61, 74, 74e, 75, 151, 151e,
154, 154a, 184

MRT : Clementi & Dover MRT stations

Free shuttle services : Clementi, Hougang, Tampines, and
Woodlands bus interchanges

ACADEMIC CALENDAR 2008/2009

April 2008 Semester 1

Term 1	14 Apr 2008 - 08 Jun 2008	8 Weeks
Break	09 Jun 2008 - 22 Jun 2008	2 Weeks
Term 2	23 Jun 2008 - 10 Aug 2008	7 Weeks
Study & Examination Weeks	11 Aug 2008 - 24 Aug 2008	2 Weeks
Vacation	25 Aug 2008 - 12 Oct 2008	7 weeks
No. of Weeks		26 Weeks

October 2008 Semester 2

Term 1	13 Oct 2008 - 14 Dec 2008	9 Weeks
Break	15 Dec 2008 - 04 Jan 2009	3 Weeks
Term 2	05 Jan 2009 - 15 Feb 2009	6 Weeks
Study & Examination Weeks	16 Feb 2009 - 01 Mar 2009	2 Weeks
Vacation	02 Mar 2009 - 19 Apr 2009	7 Weeks
No. of Weeks		27 Weeks

Total Weeks	53 Weeks
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A GLOBAL CLASSROOM

An Education with that Something Extra

At NP, we help to enrich our students' lives through Interdisciplinary Studies (IS) modules, the Diploma Plus Programme, local and overseas Industrial Training and Attachment Programmes, and Sports & Wellness activities.

Curriculum Modules

In 2001, NP became one of the first institutions of higher learning to articulate a broad-based and multidisciplinary approach to learning. The Ngee Ann Learning Module (NLM) was developed with the understanding that Singapore's knowledge-based economy requires well-rounded, employable individuals with both hard and soft skills. Under the NLM, students take electives beyond their core academic disciplines and can choose from almost 100 modules covering major areas of communication, entrepreneurship, life skills, media and the arts, and science and technology.

The NLM has proven successful in producing graduates with flexible mindsets who can think on their feet and apply their knowledge and skills in a variety of settings. This enables them to respond more effectively in an increasingly complex and global economy.

Innovation and Enterprise

Another pioneering effort that allows students to create their own learning experience in different pathways, this initiative further anchors innovation and entrepreneurial traits in the curriculum through active learning. Students can choose to embark on an activity from one of the five pathways; namely, Entrepreneurship, Events Management, Community, Environment, and Health/Lifestyle Management.

To nurture entrepreneurial spirit amongst students, NP is also committed to having an open campus. This is to incubate market ideas and encourage business ideas even while the students are still on campus. Thus, NP has various incentive schemes such as the EnterpriZe! scheme to help turn students' visions into reality.

Diploma Plus Programme

The Diploma Plus Programme gives NP students greater flexibility in charting their career path and prepares them for a university education. It provides students with the flexibility of choosing to broaden their knowledge beyond their core disciplines, or deepening their understanding of discipline-specific areas.

The programme is particularly useful for engineering students as it allows them to break away from the limitations that come with the traditionally structured approaches of many engineering courses offered elsewhere. They can choose non-engineering options such as Business Management and Marketing & Entrepreneurship, giving them a leg-up in the fast-growing service and business sectors.

Industrial Training/Attachment Programmes

Each year, Ngee Ann offers students invaluable exposure to real-time industrial and business environments through industrial training and attachment programmes.

Students are given practical training in situations that campus training cannot simulate, thus allowing them to apply their knowledge and skills in actual job settings while gaining work experience and confidence.

The **Industrial Training Programme (ITP)** is an industrial attachment for students normally held over six to seven weeks, during the vacation period.

The **Industrial Attachment Programme (IAP)** is longer in most aspects than the ITP. Students from the various schools participate in the IAP, and the duration varies from school to school. However, it generally spans four to six months, depending on the course of study. Both the ITP and the IAP may take place locally or overseas with established industry players. For overseas training and attachments, students are posted to relevant organisations in countries such as Australia, China, France, Finland, Germany, Hong Kong, Indonesia, New Zealand, South Africa, Taiwan, Thailand, the United Kingdom, the United States and Vietnam.

Companies interested in our industrial training and attachment programmes can contact:

Industrial Training Unit
Tel: 6460 6263
Fax: 6462 5539

Sports & Wellness

The Sports & Wellness module is conducted as part of Ngee Ann's Life Skills curriculum in the first year. Students can opt for one of the many electives offered, ranging from football and badminton to dance sports and lifesaving.

The curriculum has been restructured to enable students to have a hands-on experience in areas like club management, event organisation and even advanced training for those going further in the sport. As part of our drive to provide a holistic and well-rounded educational experience, students also enjoy access to as many as 108 Co-Curricular Activities (CCAs) ranging from the cultural and physical clubs to special interests groups. On offer are CCAs as diverse as Dragon Boat and the Environmental Rangers Society, ensuring that there is something for everyone.

The CCAs complement other aspects of life at Ngee Ann to ensure that students get the most out of both work and play.

CLUBS & SOCIETIES

NP offers our students 108 Co-Curricular Activities (CCAs), divided into five categories:

- **Academic Societies**
- **Community Service & Religious Groups**
- **Cultural & Arts Groups**
- **Special Interest Groups**
- **Sports Clubs**

Academic Societies

- Business & Accountancy Society
- Building & Environment Society
- Electrical Engineering Society
- Electronic & Computer Engineering Society
- Film & Media Studies Society
- Health Sciences Society
- Information & Communication Technology Society
- Life Sciences & Chemical Technology Society
- Mechanical Engineering Society
- Multidisciplinary Engineering Society
- HMS Society
- NP Students' Union

Community Service & Religious Groups

- Environmental Rangers Society
- Leo Club
- NP BB Primers
- NYAA-Chapter
- BP-NP Mentoring Scheme
- Rotaract Club
- Buddhist Society
- Campus Crusade for Christ
- Catholic Youth Apostolate
- Christian Fellowship
- Muslim Students Society
- Navigators

Cultural & Arts Groups

- Chinese Orchestra
- Choir
- Dance Group
- DanceSport Club
- Harmonica Troupe
- Indian Cultural Society
- International Students Club

- Japanese Tsubasa Club
- Klavierensemble
- Malay Cultural Club
- NP Concert Band
- NP Strings
- NRA Hip Hop Dance Club
- Poly Stage F'Actor
- Song Composing Club
- Stage Art Group

Special Interest Groups

- Alpha Club
- Astronomy Club
- Anglers Club
- Avionics Club
- Chess Club
- Computer Club
- Debating Club
- D3
- E-Gaming Club
- Flag Football
- French Club
- Futsal
- Hearing Impaired (HI) Club
- Korean Cultural Club
- NAPFA Society
- NP Enterprising Community
- Photography Club
- Poly Stage Production
- NP Uniform Groups (NPCC/NCC/GG)
- Radio Control Club
- Red Cross Humanitarian Net (RCHN)
- Shooting Club
- Students' Sports Club
- Toastmaster Club
- WheelPower

Sports Clubs

- Aerobics Club
- Adventure Seekers
- Adventure Rope Course
- Aikido Club
- Archery Club
- Badminton Club
- Bowling Club
- Basketball Club
- Canoeing / Canoe polo Club
- Cricket Club
- Cycling Club
- Divers' Club
- Dragon Boat Club
- Floorball Club
- Football Club
- Hockey Club
- Ice Skating Club
- In-line Skating Club
- Lifeguard Corps
- Cheer and Dance Force (Magnum Force)
- Ninja-Do Club
- Netball Club
- Ngee Ann Fencing Club
- Ngee Ann Kung Fu Club
- Ngee Ann Wushu & Lion Dance Association
- Outward Bounders
- Rhinos Rugby Club
- Sailing Club
- Sepak Takraw Club
- Shitoryu Karate-Do Club
- Silat Club
- Squash Club
- Softball Club
- Swimming Club
- Table Tennis Club
- Tennis Club
- Taekwondo Club
- Touch Rugby Club
- Track and Field Club
- Tri Elite (Triathlon Club)
- Volleyball Club
- Wakeboarding Club
- Waterpolo Club

CAMPUS FACILITIES

Ngee Ann Polytechnic (NP) is spread over 35.4 hectares at the fringe of the upmarket Bukit Timah residential district.

Eateries on Campus

Ngee Ann offers a selection of convenient eating places on campus. For starters, students and staff can have a nibble at the swimming pool snack bar, or the Campus Deli at the Atrium. Library users can enjoy drinks and snacks from an Internet Café while surfing the Net. For a more substantial meal, students and staff can choose from five canteens offering an excellent variety of Western and Asian fare at reasonable prices. To top things off, Ngee Ann's Alumni clubhouse boasts a restaurant that offers both Local and Western cuisine.

Sports Facilities

To promote a healthy and active lifestyle, NP offers an array of sporting amenities, including an Olympic-sized swimming pool, training pool, gymnasiums, tennis courts, badminton courts, squash courts, and complete stadium facilities. A football field and confidence rope course can also be found at the staff quarters on Kismis Avenue.

Convention Centre

Located at the heart of the Ngee Ann campus, the modern Convention Centre houses a two-tier auditorium with a seating capacity of 1,800. It is an ideal choice for seminars, exhibitions, talks, cultural events, workshops and conferences. The Centre also boasts four lecture theatres.

The Caterpillar's Cove

A unique facility in Ngee Ann is the childcare service centre for children from 18 months to six years old. The Caterpillar's Cove is a partnership between NP and NTUC Childcare Group. Open to the public, the \$800,000 facility is equipped with cutting edge features including an observation deck for Early Childhood Education students to observe and study child behaviour. This centre is the first of its kind in the region and aims to facilitate learning and development of young children.

Teaching Hub

The Teaching Hub is part of the 'green lung' of the campus that creates a fresh, leafy environment conducive to both work and play. Students can relax by the eco-pond and catch the sunset. The lush greenery of Ngee Ann also offers numerous scenic spots where students and staff can relax. Benches are conveniently located at various points on campus for study groups or those just reading for pleasure.

The Green Mall

Students who want to get away from all the hustle and bustle can easily chill out at the Green Mall, sprawled over the second floor of Blocks 27 and 31. Students will be enthralled by the beautifully designed stone landscapes, rustic wooden structures and lush fauna that exuberate a distinct Zen ambience found nowhere else on campus. A stone's throw away from Canteen 3, the Green Mall is a great place to rest after lunch or to have group study sessions with friends.

Student Plaza

While waiting for the bus to get home, or just hanging out with friends, students can unwind and relax at our Student Plaza. Conveniently located by the school gates, it lets students bask under beautifully designed shelters beside the calming cascading water of the fountain walls. Complete with a Cheers convenient store, a street soccer court and a multi-purpose field overlooking the Plaza, there's bound to be a little something for everyone at one of the coolest meeting places for students on campus.

Consumer Co-operative

The Consumer Co-operative Society Limited (NP Co-op) manages several outlets on campus that offer everything from stationery to snacks. They also provide computer, eyewear and postal services.

For basic banking needs, there are three Automated Teller Machines (ATMs) on campus. These are located at the Atrium Block 1 (POSB), Canteen 1 Block 74 (UOB), and Canteen 2 Block 18 (OCBC). EZ-Link cards can be topped up at the basement of the Convention Centre.

Photocopying, faxing, binding and laminating services can be found at the Block 73 and Block 83. There is also a specialised printing shop conveniently located near Canteen 2 that provides coloured printing of various sizes, suitable for school projects and assignments.

THE LIEN YING CHOW LIBRARY

Ngee Ann's contemporary library plays a central role in campus life. The Lien Ying Chow Library supports academic needs with its up-to-date collection and sophisticated reference system, while acting as a haven that brings staff and students together for work and play. NP's library is not just a library; for many it has become almost a home away from home.

More state-of-the-art facilities have been incorporated with customer needs in mind. With laptops becoming the standard requirement in more courses, the third level of the Library features a "laptop area". There are also 39 Project Rooms for group meetings and project discussions that are equipped with laptop docking stations. Alternatively, users may utilise the e-Resource room, which is equipped with 13 high-speed computers for accessing databases, retrieving articles and accessing CD-ROMs. Network printing from laser printers using cashcards is also available.

Self-service kiosks enable users to carry out simple tasks at their convenience. At the touch of a button, users can borrow and return materials, check on library loans, reserve and renew books using the OPAC system; and make payment for library charges at ePay kiosks.

The library's extensive collection of books includes volumes supporting Interdisciplinary Studies, Early Childhood Studies and Chinese Studies. It also has a wide range of popular newspapers, comics and magazines.

A Lifestyle Library

NP is well known for pioneering the adoption of a lifestyle library that became the benchmark for many of Singapore's institutes of higher learning. With its plush interiors and soothing environment, the lifestyle library, located on the second floor, caters to academic, social and recreational needs.

Students and staff can work on research papers, listen to music while reading the latest magazines, or even watch movies. CableVision stations enable users to view channels like BBC News, Discovery Channel and ESPN on large-screen televisions. At the Internet Café, visitors can surf the Internet while enjoying a hotdog or a cup of their favourite bubble tea. Students can also spend their free periods constructively at the Board Games Zone. The games cover a range of genres, from strategy, entrepreneurship and financial planning all the way to vocabulary building.

Electronic Media

The library's collection boasts audio-visual materials like music CDs and films on DVD, computer software and electronic resources. The Video-On-Demand database alone offers nearly 300 educational titles covering various topics including media, engineering, biology, architectural design, computer technology, language skills and true stories.

Users can access these materials via cutting-edge audio-visual facilities such as the Video Zone, which features a theatre that seats 12 viewers, as well as individual and group viewing stations for videos, documentaries and films.

Library users can also access over 7,000 eBooks compiled from Safari Tech Books Online, netLibrary, Bartleby Library and University of California Press. A range of online academic journals are also available through eJournal, enabling specific searches for scholarly literature, including peer-reviewed papers, theses, books, preprints, abstracts and technical reports on broad areas of research.

Opening Hours

During Term

Mon – Fri	: 8.00am – 9.00pm
Sat	: 8.00am – 5.00pm
Sun & Public Holidays	: Closed

*Library will close at 1pm on the last Saturday of term.

During Vacation

Mon – Fri	: 8.30am – 5.30pm
Sat	: 8.30am – 1.00pm
Sun & Public Holidays	: Closed



Board Games Zone at the library

SHUTTLE BUS SERVICES

The Ngee Ann Shuttle Service Bus is a free service provided by Ngee Ann for its students and staff. The service operates during the academic term, from Monday to Friday.

This shuttle bus service has five routes.

Clementi Service Route

Pick up point: Clementi MRT station bus stop, bus stop opposite MacDonald's

Alighting Point 1: Singapore Institute of Management (UniSIM) bus stop

Alighting Point 2: Ngee Ann Polytechnic bus stop

	First Bus	Last Bus
Clementi MRT station bus stop	0740	0845
NP bus stop	0751	0856

Jalan Anak Bukit Service Route

Pick up point: Jalan Anak Bukit (bus stop opposite Bukit Timah Plaza)
Alighting Point 1: Singapore Institute of Management (UniSIM) bus stop
Alighting Point 2: Ngee Ann Polytechnic bus stop

	First Bus	Last Bus
Jalan Anak Bukit bus stop	0740	0845
NP bus stop	0750	0855

Hougang Interchange Service Route

Pick up point: Hougang Interchange Berth 5

Alighting Point 1: Ngee Ann Polytechnic bus stop

Alighting Point 2: Singapore Institute of Management (UniSIM) bus stop

	First Bus	Last Bus
Hougang Interchange	0650	0800
NP bus stop	0740	0850

Tampines Interchange Service Route (from April 2008)

Pick up point: Tampines Interchange

Alighting Point 1: Ngee Ann Polytechnic bus stop

Alighting Point 2: Singapore Institute of Management (UniSIM) bus stop

	First Bus	Last Bus
Tampines Interchange	0650	0800
NP bus stop	0740	0850

Woodlands Interchange Service Route (from April 2008)

Pick up point: Woodlands Interchange

Alighting Point 1: Ngee Ann Polytechnic bus stop

Alighting Point 2: Singapore Institute of Management (UniSIM) bus stop

	First Bus	Last Bus
Woodlands Interchange	0650	0810
NP bus stop	0730	0850

To ensure that you do not miss the bus, be at the berth at least five minutes before your preferred departure time.

Remember to flash your student/staff card as you board for identification purposes.