Tuition & Other Fees

Tuition fee is payable each semester. Other fees include Application Fee, Examination Fee, Miscellaneous Fee, Insurance Fee, Sports Fee and Students’ Union Fee. These fees are payable on an annual basis, except Application Fee which is payable in the first semester of Year 1 only. No refund of other fees is allowed if the student leaves the Polytechnic for whatever reason after the first semester.

Table 1: Fees payable for subsidised students admitted in AY2010/2011*

<table>
<thead>
<tr>
<th>(Full-Time)</th>
<th>Cost Per Annum $</th>
<th>Payable in 1st Semester $</th>
<th>Payable in 2nd Semester $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition Fee^: Singaporeans</td>
<td>2,150.00</td>
<td>1,075.00</td>
<td>1,075.00</td>
</tr>
<tr>
<td>Permanent Residents</td>
<td>2,870.00</td>
<td>1,435.00</td>
<td>1,435.00</td>
</tr>
<tr>
<td>Others</td>
<td>4,300.00</td>
<td>2,150.00</td>
<td>2,150.00</td>
</tr>
<tr>
<td>Other Fees: Application Fee #</td>
<td>7.00</td>
<td>7.00</td>
<td>–</td>
</tr>
<tr>
<td>Examination Fee ^</td>
<td>30.00</td>
<td>30.00</td>
<td>–</td>
</tr>
<tr>
<td>Miscellaneous Fee #</td>
<td>15.00</td>
<td>15.00</td>
<td>–</td>
</tr>
<tr>
<td>Insurance Fee #</td>
<td>3.00</td>
<td>3.00</td>
<td>–</td>
</tr>
<tr>
<td>Sports Fee #</td>
<td>25.00</td>
<td>25.00</td>
<td>–</td>
</tr>
<tr>
<td>Students’ Union Fee</td>
<td>18.00</td>
<td>18.00</td>
<td>–</td>
</tr>
<tr>
<td>Total (Singaporeans)</td>
<td>2,248.00</td>
<td>1,173.00</td>
<td>1,075.00</td>
</tr>
<tr>
<td>Total (Permanent Residents)</td>
<td>2,968.00</td>
<td>1,533.00</td>
<td>1,435.00</td>
</tr>
<tr>
<td>Total (Others)</td>
<td>4,398.00</td>
<td>2,248.00</td>
<td>2,150.00</td>
</tr>
</tbody>
</table>

Notes:

*Fees for AY2011/2012 pending confirmation

# Fees include GST

^ GST on Tuition Fee and Examination Fee are subsidised by the Government of Singapore

Table 2: Fees payable for students admitted in AY2010/2011 and who are not eligible or have opted out of the tuition grant scheme*

<table>
<thead>
<tr>
<th>(Full-Time)</th>
<th>Cost Per Annum $</th>
<th>Payable in 1st Semester $</th>
<th>Payable in 2nd Semester $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition Grant #</td>
<td>14,552.00</td>
<td>7,276.00</td>
<td>7,276.00</td>
</tr>
<tr>
<td>Tuition Fee #: Singaporeans</td>
<td>2,300.50</td>
<td>1,150.25</td>
<td>1,150.25</td>
</tr>
<tr>
<td>Permanent Residents</td>
<td>3,070.90</td>
<td>1,535.45</td>
<td>1,535.45</td>
</tr>
<tr>
<td>Others</td>
<td>4,601.00</td>
<td>2,300.50</td>
<td>2,300.50</td>
</tr>
<tr>
<td>Other Fees: Application Fee #</td>
<td>7.00</td>
<td>7.00</td>
<td>–</td>
</tr>
<tr>
<td>Examination Fee #</td>
<td>32.10</td>
<td>32.10</td>
<td>–</td>
</tr>
<tr>
<td>Miscellaneous Fee #</td>
<td>15.00</td>
<td>15.00</td>
<td>–</td>
</tr>
<tr>
<td>Insurance Fee #</td>
<td>3.00</td>
<td>3.00</td>
<td>–</td>
</tr>
<tr>
<td>Sports Fee #</td>
<td>25.00</td>
<td>25.00</td>
<td>–</td>
</tr>
<tr>
<td>Students’ Union Fee</td>
<td>18.00</td>
<td>18.00</td>
<td>–</td>
</tr>
<tr>
<td>Total (Singaporeans)</td>
<td>16,952.60</td>
<td>8,526.35</td>
<td>8,426.25</td>
</tr>
<tr>
<td>Total (Permanent Residents)</td>
<td>17,723.00</td>
<td>8,911.55</td>
<td>8,811.45</td>
</tr>
<tr>
<td>Total (Others)</td>
<td>19,253.10</td>
<td>9,676.60</td>
<td>9,576.50</td>
</tr>
</tbody>
</table>

Notes:

*Fees for AY2011/2012 pending confirmation

# Fees include GST

^ GST on Tuition Fee and Examination Fee are subsidised by the Government of Singapore
Additional Fees Payable (Where Applicable)

For new full-time students and re-admitted students:

Amendment Fee $10.00
Tertiary Student Ez-link Card Application Fee $8.00
(for those who wish to apply for the card)

The following fees apply to some full-time students:

- Mobile Computing-Rental Fee (only for students granted rental of notebooks/PDAs)
  $60 (inclusive of GST) per semester. No refund will be given for rental fees paid for the semester should a student withdraw or discontinue with the rental for any reason after the commencement of the semester.

- Hospital & Surgical Insurance (for foreign students)
  $40 (inclusive of GST) per annum payable in the first semester of each academic year.

- Enhanced Hospital & Surgical Insurance (for Health Sciences – Nursing students)
  $58 (inclusive of GST) per annum payable in the first semester of each academic year.

Late Fee

A late fee of $15 will be imposed if:

a. Fees are not paid by the due date, or
b. Insufficient funds are maintained in the bank account for GIRO deduction, or
c. Cheques for fee payment are returned by the bank for various reasons and replacement cheques are not received by the due date.

Those who wish to apply for financial assistance schemes to pay for their fees should apply at the beginning of the academic year (for Mendaki Tuition Fee Subsidy) or the beginning of the semester (for PSEA Scheme, CPF Approved Education Scheme and the Tuition Fee Loan Scheme). Students are liable to have their names struck off the Register if fees are not paid. Those with financial difficulties should see the Student Counsellors at the Student Services Office for advice.

Transfer Fee

Students seeking transfers between courses have to submit their applications to the Academic Affairs Office before the commencement of the academic year. Transfers will not be considered at other times during the academic year unless under exceptional circumstances. Once the transfer is approved, a transfer fee of $15 will have to be paid.

Note:

All fees quoted above are estimated figures and are subject to changes.

Withdrawal and Refund Guidelines

Current refund guidelines are shown in the following table:

<table>
<thead>
<tr>
<th>Withdrawal within 1st week of term on valid grounds**</th>
<th>Tuition Fees</th>
<th>Other Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Withdrawal before commencement of term</td>
<td>100% refund less $50 administrative charge*</td>
<td>Refund of all other fees paid (except application /amendment fee and tertiary student ez-link card application fee)</td>
</tr>
<tr>
<td>Withdrawal after 1st week of term</td>
<td>No refund</td>
<td>No refund</td>
</tr>
</tbody>
</table>

Notes:

Students who wish to withdraw from their course must complete a prescribed withdrawal form and submit it to the Academic Affairs Office.

* Administrative charge of $50 is only applicable to new students.

** Refunds will only be made if the reasons for withdrawal are on valid grounds as follows:
(i) to study in another approved institution in Singapore;
(ii) on medical grounds

Remarks:

1. The Ngee Ann Polytechnic Council reserves the right to alter or vary the refund guidelines above.

2. To ensure that refunds are duly made to students who subsequently decide to withdraw from the Polytechnic, withdrawal forms must be received by the Academic Affairs Office before the commencement of the semester or within one week of the commencement of the semester to qualify for any refund.

3. No refund will be given for Mobile Computing Rental Fee paid for the semester should students withdraw or discontinue with the rental scheme for any reason after the commencement of the semester.

Tuition Grant

A full-time diploma student’s education at the Polytechnic is highly subsidised by the Government of Singapore. The Government, through the Ministry of Education (MOE), provides students with tuition grants to assist them in paying the full tuition fees. The high cost of providing a technological education to students is reflected in two parts:

a. Tuition fees payable by students
b. Tuition grants provided by MOE

The amount of the Tuition Grant per year is $13,600 per student.

Eligibility

Singaporeans can apply for the tuition grants by completing the online declaration form when enrolling with the Polytechnic. Only one application is required throughout the whole course of study.

A student is eligible for tuition grants for a maximum of 10 semesters for his/her studies at the Polytechnic. This includes all the tuition grants he/she received previously if he/she has ever been enrolled in a tertiary institution from Academic Year 2007/2008 onwards, and did not graduate with a diploma or higher qualification. If the student is a direct-entry student to the 2nd year of Polytechnic studies, the number of semesters that he/she is eligible for the tuition grant will be a maximum of 8 semesters.
Students (regardless of nationality) who already hold a diploma or higher qualification will be eligible to receive tuition grant if they wish to pursue a second diploma course, so long as they did not attain their diploma or higher qualification through subsidy by MOE or sponsorship by the Government of Singapore.

Permanent residents and foreigners are required to execute a deed with the Government of Singapore, in the presence of two sureties and MOE staff. The sureties act as guarantors and can be of any nationality, above 21 years of age and are not bankrupts. Parents of students can act as sureties.

Under the terms of the tuition grant deed, students who are permanent residents or foreigners and have accepted the tuition grant are required to work in Singapore for three years upon completion of their courses.

Rejection of Grant
Permanent residents and foreigners who do not wish to work in Singapore after the completion of the course may opt to reject the grant. In this case, they will have to pay the full tuition fees plus the prevailing GST.

Notes:
1. Fee and grant amounts are subject to changes.
2. Students who are holding Government of Singapore sponsorships/bursaries (for example those under the Ngee Ann SAF Scheme) need not sign the deeds.
3. Permanent residents/foreign students who have withdrawn from their course of study before signing the deeds with MOE are required to pay the full tuition fee plus the prevailing GST.

SCHOLARSHIPS

NP has attractive scholarships and awards for students who have excelled academically and achieved outstanding performance in their co-curricular activities (CCAs).

Ngee Ann Polytechnic Scholarship
This prestigious bond-free scholarship is offered to freshmen who are among the best in their O’ Level cohort. This scholarship, worth up to $20,000, covers tuition fees, a notebook allowance as well as the cost of any talent development programme. Ngee Ann scholars are eligible for entry into NP’s Christiera Programme.

This comprehensive three-year talent development programme offers a slew of opportunities to enhance our students’ perspectives and helps them achieve all-round excellence. High performers in the programme will be sent on an all-expense-paid three-week liberal arts or environmental studies programme to California or New Zealand respectively.

NP Engineering Scholarship (NPES)
A brand-new scholarship for freshmen from the School of Engineering (SoE), the NP Engineering Scholarship (NPES) covers full tuition fees and includes a notebook allowance of $1,200. All Engineering scholars will also be invited to join The Christiera Programme and take up a talent development programme specially tailored for them. This will include short stints with research establishments and immersions with top universities in China or Japan. In addition, all Engineering scholars will be well prepared for university with our customised special Diploma Plus Programme.

Ngee Ann Polytechnic Merit Award
The new Merit Award is a special recognition for freshmen with good grades. It comes with a one-time award of $1,500 and an invitation to join The Christiera Programme.

Sports Award and Arts Award
Students who have excelled in the field of arts or sports are eligible for these annual awards worth $1,500 each in their second and third year of study.

NP Academic Achievement Scholarship
This scholarship rewards second- and third-year students who have topped their cohorts (while maintaining a good CCA record) by paying for their tuition fees for that year.

External Scholarships
There are also other scholarships administered either solely by the sponsoring organisation or jointly with NP. These usually range from $1,000 upwards.

FINANCIAL ASSISTANCE

NP is fully committed to helping students cope with their educational expenses through various financial assistance schemes. These schemes are funded, in part, thanks to generous donations from individuals, organisations and foundations.

Bursaries & Grants
Various bursaries and grants are available to students based on their financial background, and students who require financial assistance are welcome to approach NP for help.

The Ngee Ann Student Aid Fund, together with several other endowment funds, offers a host of financial aids to students based on their financial backgrounds every year. NP provides a financial aid package of $2,100 and $1,700 per year for every Singaporean student whose monthly income per household member is below $500 and $800 respectively.

NP students can also tap on bursaries administered directly by sponsoring organisations, such as the CDC/CCC Polytechnic Bursary and the MOE Bursary Scheme.

Study Loans
Needy students can also apply for financial help via several avenues. They include the Tertiary Tuition Fee Subsidy for Malay Students (Mendaki), the Tuition Fee Loan Scheme administered by DBS Bank, the CPF Approved Education Scheme, and the Government Study Loan. The loan sum can be up to 100 percent of the tuition fee amount.

NP Broadband Assistance Scheme
As e-learning is an important part of our curriculum, this scheme helps students who face financial difficulty to secure broadband Internet access from their homes. Singaporean students whose household per capita income is below $800 can have broadband access for just $3 a month.

Mobile eLearning Loan & Rental
Most NP students are required to own a notebook, with the exception of Nursing students who need an iPod touch instead. For those who need financial help, NP has a notebook/iPod touch rental and interest-free loan scheme.

For more information on scholarships and financial aid, log on to www.np.edu.sg/ss